Data Use Policy of the American Association of Endocrine Surgeons

The American Association of Endocrine Surgeons (AAES) retains ownership of all institutional and individual data collected from its members, fellowships, fellowship applicants and graduates, and attendees of its meetings, programs, and courses. The AAES's guiding principles regarding the release of data are as follows:

- Information that is not publicly available will not be provided to another entity without approval from the AAES.
- Directory information and AAES membership contact information is not to be used to distribute announcements, events, and/or surveys by another entity without prior approval from the AAES.
- AAES member lists can be rented for non-research, research, or industry purposes following application processing, approval, and payment. Please refer to the AAES List Rental/Survey Policy.
- Responses to surveys and similar inquiries will remain confidential unless specified otherwise and/or respondents explicitly consent to their release.
- Types of data:
 - O <u>Unrestricted data</u> generally available through web sites, reports, publications, or other means of public access. Information which may appear in Faculty and Program Directories is considered open access and often includes the individual's name, position title, and institutional affiliation. Unrestricted data should not be used to contact membership for announcements or surveys without prior approval from the AAES.
 - Restricted data unpublished data or data within the 'members only' section of the website or held within other Association records. Restricted data files may only be released by AAES at the direction of the AAES Council.
 - Oconfidential data identifiable individual or program information beyond directory information. This data may not be released without specific permission from the AAES Council. If released, this data cannot be published, reported, or disseminated in any manner that could potentially serve to identify individuals or programs.

To protect the integrity and confidentiality of the data sources, AAES leadership will rigorously examine all requests and issue final approval/refusal. Additional inquiries may be emailed to info@endocrinesurgery.org.