

AAES Policy on Annual Meeting Manuscript Publication Process

The American Association of Endocrine Surgeons (AAES) has a contractual relationship with the journal SURGERY. This important relationship allows peer-reviewed manuscripts accepted for publication to be printed together in a single issue. Deadlines for submission and review are required to enable the timely publication of podium presentation manuscripts and other select materials. All authors submitting to SURGERY as part of the annual meeting issue are responsible for adhering to deadlines as published on the meeting website and in direct communications to authors.

The AAES recognizes that extenuating circumstances may occur preventing authors from meeting deadlines for submission. Upon recognizing an inability to meet any manuscript-related deadline, it is the responsibility of the first author and senior author to immediately contact the AAES Recorder. The AAES Recorder, with input from the AAES Officers, shall have authority to revise the deadline on a case-by-case basis. Extension of the deadline is to be considered a rare occurrence. Should a deadline be missed, the Recorder shall have the authority, with input from AAES Officers, to decline late submission of a manuscript at any stage.

If during the review process, a manuscript is rejected for ethical reasons (e.g. concern about duplicate publication, “salami-slicing”, etc.) or due to concerns about the quality and accuracy of the data, the abstract may be pulled from the annual meeting program. If authors fail to comply with deadlines and a timely review of the manuscript is unable to be accomplished prior to the annual meeting, the Recorder, President, and Program Chair have the discretion to remove the presentation from the program. If an abstract is pulled from the program, an alternate abstract may be chosen from among the highest-ranking posters if there is adequate time and if of suitable quality. It is possible no suitable abstract will be identified, and the time slot will remain open or utilized for other purposes.

Should manuscript submission deadlines be repeatedly missed or other misconduct related to the publication process be noted, at the discretion of the AAES Executive Council, the AAES reserves the right to sanction any author, including prevention of submission or acceptance of future abstracts for up to 3 years. Other sanctions may be issued and include, but are not limited to, barring or revoking membership in the organization.